



## City and County of Swansea

### Notice of Meeting

You are invited to attend a Special Meeting of the

## Audit Committee

**At:** Committee Room 5, Guildhall, Swansea  
**On:** Tuesday, 10 March 2020  
**Time:** 2.00 pm  
**Chair:** Paula O'Connor

#### Membership:

Councillors: C Anderson, P M Black, D W Helliwell, T J Hennegan, P R Hood-Williams, O G James, P K Jones, J W Jones, E T Kirchner, M B Lewis, S Pritchard, L V Walton and T M White

---

<b>Agenda</b>		<b>Page No.</b>
<b>1</b>	<b>Apologies for Absence.</b>	
<b>2</b>	<b>Disclosures of Personal and Prejudicial Interests.</b> <a href="http://www.swansea.gov.uk/disclosuresofinterests">www.swansea.gov.uk/disclosuresofinterests</a>	
<b>3</b>	<b>Internal Audit Annual Plan 2019/20 - Quarter 3 Monitoring Report for the Period 1 October 2019 to 31 December 2019. (Simon Cockings)</b>	<b>1 - 25</b>
<b>4</b>	<b>Gwrosydd Primary School Audit Report 2019/20. (Jonathan Atter - Headteacher)</b>	<b>26 - 35</b>
<b>5</b>	<b>Ysgol Pen y Bryn Audit Report Update 2019/20. (Gethin Sutton - Headteacher)</b>	<b>36 - 45</b>
<b>6</b>	<b>Fleet Maintenance Audit Report 2019/20. (Mark Barrow)</b>	<b>46 - 63</b>
<b>7</b>	<b>Building Services Plant - Findings Update - Internal Audit Report 2019/20. (Robert Myerscough)</b>	<b>64 - 70</b>
<b>8</b>	<b>Employment of Agency Staff - Audit Report 2019/20. (Adrian Chard)</b>	<b>71 - 80</b>
<b>9</b>	<b>Draft Internal Audit Annual Plan 2020/21. (Simon Cockings)</b>	<b>81 - 91</b>
<b>10</b>	<b>Audit Committee Action Tracker Report. (For Information) (Jeremy Parkhouse)</b>	<b>92 - 100</b>

11 **Audit Committee Work Plan. (For Information) (Jeremy Parkhouse)**

101 - 109

**Next Meeting:** Tuesday, 14 April 2020 at 2.00 pm

*Huw Evans*

**Huw Evans  
Head of Democratic Services  
Wednesday, 4 March 2020**

---

**Contact: Democratic Services: - 636923**